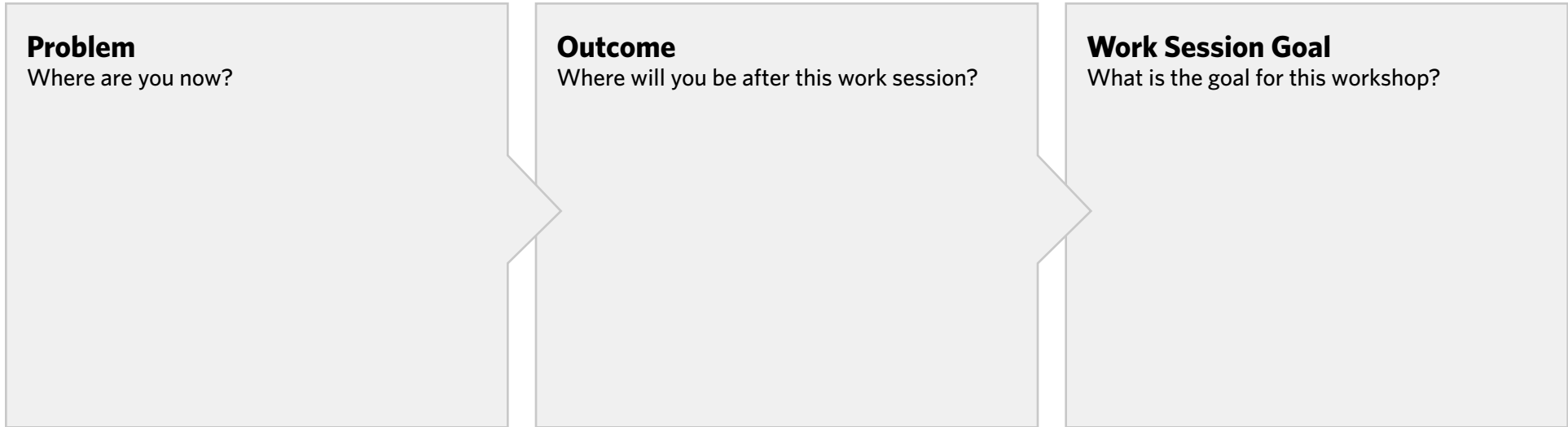


**Work Session Title** \_\_\_\_\_



**Assets** What raw materials do you have to work with?



## Work Session Title \_\_\_\_\_

### Activity

Describe or sketch the activity. You may want to prototype it or use a separate piece of paper.

### Methods

Some ideas to get you going:

#### Gather Information

Inspiration boards?  
Homework?  
KJ Exercise?  
Silent Sort?  
Visualizations?

#### Idea Generation

Worksheets?  
Posters?  
Personas?  
Compelling imagery?

#### Refine Concepts

Sketchboards?  
Posters?

#### Evaluation and Select Ideas

Posters?  
Frameworks?  
Selection Criteria?  
Dot Voting?

#### Move a Conversation Forward

Meat & Cake  
Quick feedback  
Attitude Adjustment

**Work Session Title** \_\_\_\_\_

**Environment**

Draw a map of your session. Where will tables go? What room factors should you take into consideration. How many groups? How big will the groups be?

**Materials List**

What materials will you need?

**Roles**

Who will be in your session and what role with they play (participant, group leader, facilitator)?

**Work Session Title** \_\_\_\_\_

**Agenda**

How long will the session be? Will there be breaks? How long will each activity be?

**Groups**

How many groups? Who will be assigned to which group?